

EPCI Pre-qualification Instructions to Bidders

Project Title: Offshore and Onshore Installations

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EPCI ITPQ- April-0218

Prepared
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1.0 INTRODUCTION

1.1 Hokchi Energy S.A. de C.V.

Hokchi Energy S.A. de C.V. (hereinafter the “Company”) together with E&P Hydrocarbons and Services, S.A. de C.V. is part of a production sharing contract Contract Area No. 2 - CNH-R01-L02-A2 / 2015, signed with the National Hydrocarbons Commission on January 7, 2016 (the "CPC") and has been designated as the Operator in accordance with said contract, for the Hokchi field development..

The Hokchi field is located in the southeastern State of Tabasco, in the territorial waters of the continental shelf of the Gulf of Mexico, at approximately 30km off the coast, covers an area of 39,598 km². Water depth is of approximately 27 to 29m.-See Figure 1-1.



Figure 1-1: Location of the Hokchi Field (Source: Hokchi Energy)

1.2 Document Purpose

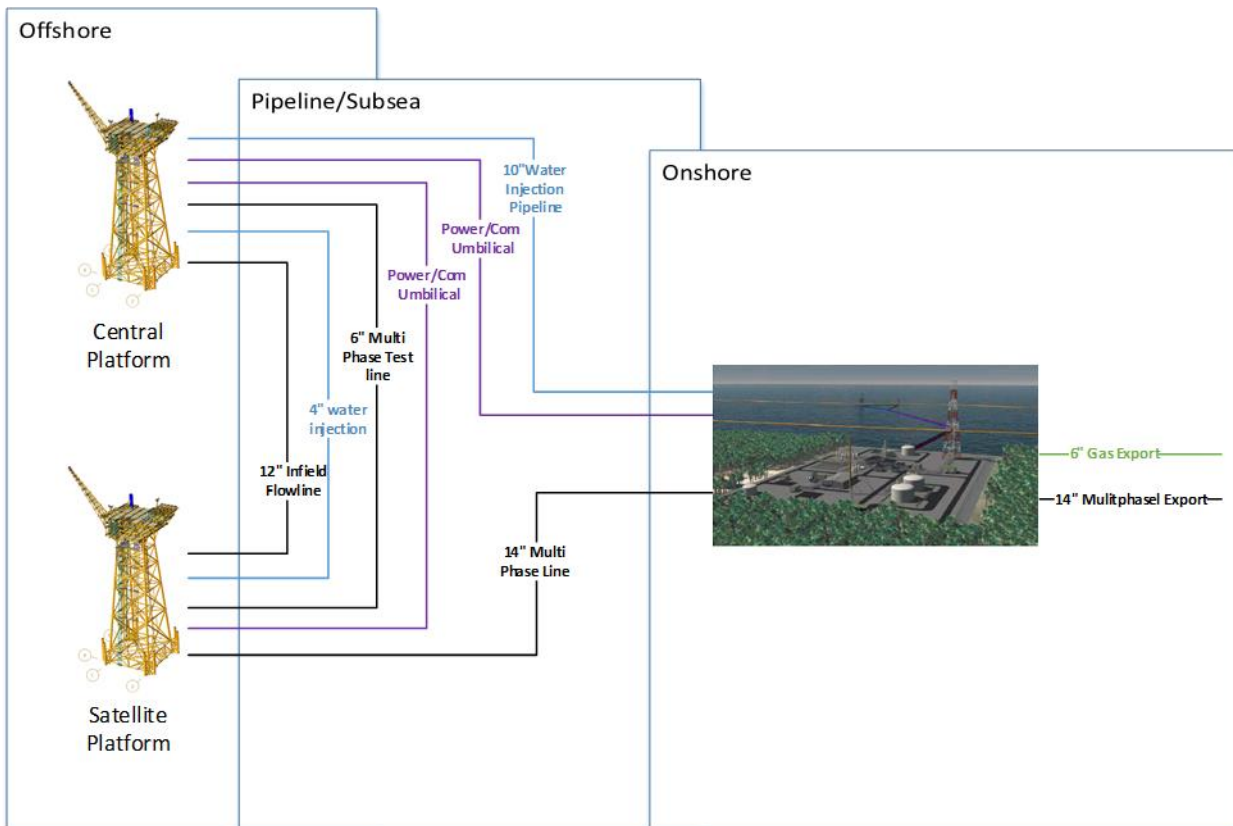
The purpose of this document is to provide information and instructions on the pre-qualification process to enable EPCI Bidders to be pre-qualified for the Hokchi EPCI tender phase of the bidding process.


2.0 EPCITENDER SCOPE

2.1 General scope

Company intends to award two (2) EPCI contracts for the general scope of work describe below.

Note that the Project Completion date is 20-Feb-2020. Bidders are to acknowledge the Project Completion date as part of this pre-qualification.



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2.2 Onshore EPCITender

The onshore scope includes an onshore processing facility and pipelines to connect the onshore facility with existing pipeline networks and metering station.

The onshore facility will be able to fully process incoming hydrocarbons for the offshore platforms to quality conditions ready for marketing. The onshore facility will also provide high pressure water suitable for injection offshore.

- Onshore plant to have the following:
 - Oil Treatment Plant: 45000 bbl/day gross, 35000 bbl/day net
 - Sea water Treatment Plant: 90000 bwd
 - Gas treatment and compression: 13 MMSCFD
 - Water Injection : 48000 bwd@2200 psig
 - Power generation: 17 MVA
 - Metering station to tie back into existing Mexico infrastructure in region
- Onshore pipeline from plant to local tie in point
 - 14 “, 6 km oil export line
 - 6” , 6 km gas export line

2.3 Offshore EPCITender

The offshore scope includes two (2) platforms (Central Wellhead Platform and Satellite Wellhead Platform) and the pipeline and umbilical installations from the onshore facility to offshore platforms.

2.3.1 Central Wellhead Platform and Satellite Wellhead Platform

The scope includes a Central Wellhead Platform with minimum offshore processing connected to a minimal offshore wellhead platform (Satellite Wellhead Platform). Fluids from the wells will be combined into a single multiphase line connected to the onshore processing facility. The offshore platforms will be normally unmanned with the capability to operate them from the onshore facility.

Central platform 6 leg- fully automated

- Utilities (crane, drains, vents, chemical injection, emergency shelter etc.)
- 15 slots (10 + 5 spare)



- Drill derrick via jack-up rig. Future work over via modular rig
- Emergency Power generation and MCC
- Production header, injection header, test separator
- Local control PLC and safety system with shore fiber optic/radio connection
- Self-contained security

Satellite platform 3 Leg - fully automated

- Utilities (crane, drains, vents, chemical injection, emergency shelter etc.)
- 6 slots (4 + 2 spare)
- Drill derrick + work over via jack-up rig
- Emergency Power generation and MCC
- Production header, injection header,
- Local control PLC and safety system with shore fiber optic/radio connection
- Self contained security

2.3.2 Pipeline and umbilical

The scope will include the pipeline and umbilical installations from the onshore facility to offshore platforms.

Offshore tie back to beach, all trenched

- 14", 24 km multiphase pipeline with shore approach
- 10", 26 km injection water pipeline with shore approach
- Power and communications 26 Km umbilical with shore approach

Offshore tie between offshore platforms, all trenched

- Power and communications 3 Km umbilical
- 6", 3 Km multiphase pipeline
- 4", 3 Km injection water pipeline



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- 12" 3 Km Infield flow line

3.0 BIDDING PROCESS

3.1 Bidding Process language

- The language for the Pre-qualification process is English.
- The language for the tender phase and the contractual language is English and/or Spanish, to be defined by Company.

3.2 Overview of the Pre-qualification process

- Company shall pre-qualify potential Contractors to identify the Contractors that will be able to execute the works. This will be based on information regarding Contractor's experience, capabilities, organization and financial situation. The information supplied by the Contractors/Bidders and the approval criteria is show in the "Bidders Pre-Qualification Questionnaire (Fabrication and Construction) for ONSHORE/OFFSHORE EPCI HOKCHI PROJECT" document
- Bidder is encouraged to supply all information requested in that document.
- Upon submittal of the information in accordance with the dates noted above, Bidders that are approved as pre-qualified will receive the complete EPCI tender package(s).
- Bidders could be qualified only for the Onshore works, only for the Offshore works, of for both Onshore and Offshore works.

3.3 Tender phase

- The tender package(s) will include: Instructions to Tender, Engineering Package, Commercial T&Cs, Pricing instructions and other relevant information.
- Bidder qualified for both (Onshore and Offshore) packages will be allowed to quote separately for each package and also for the complete scope of the project, according to the instructions to be provided within the Tender package(s).
- Company may change the provisions established in the pre-qualification phase, in relation to the Tender phase, in case it considers convenient to obtain a better result for the tender and/or the project execution.

3.4 Prequalification conditions

- Documents will be issued to Bidders through email and/or the procurement system determined by the COMPANY. Bidders will be responsible for following the process in said procurement system and/or email.



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- It is the Bidders responsibility to obtain from COMPANY in due course any missing and/or illegible documentation. Failure to review all documents and instructions will not be deemed a just cause for a claim.
- COMPANY may change the documents, as deemed necessary and said changes shall be submitted to the Bidder through the Procurement System and/or email.
- COMPANY shall be authorized to make additions, deletions, changes, adjustments, clarifications, explanations, substitutions or any other form of amendments to the documents at any time prior to the submission of prequalification information from Bidders due date. The notification of any changes to the Bidders shall be sufficient for said modification to be considered as part of the Bidding Process and shall be included in the information to be submitted.
- Bidders are to NOT submit any Commercial offers as part of the pre-qualification process.


3.5 Commercial Considerations

- Bidder agrees to complete the Pre-Qualification and the Tender (if pre-qualified) at its own cost. For the avoidance of doubt, Bidder's costs for Pre-Qualification and Tender preparation and follow up shall not be accepted by Company under any circumstance.

4.0 INSTRUCTIONS TO BIDDERS

Bidder is requested to:

- **REVIEW ALL DOCUMENTS AND INSTRUCTIONS CAREFULLY**
- Download the Pre-qualification instructions to bidders from Hokchi Energy web page (www.hokchienergy.com)
- Communicate their intention to take part on the bidding process, by email to compras@hokchienergy.com, with the subject: "*BIDDER NAME – Interested in participating on the EPCI Tender*" enclosing the following information:
 - Bidder legal entity: company that would eventually place the Bid.
 - Tax identification number corresponding to the mentioned legal entity.
 - Address of the Bidder.
 - Bidder's representative for the follow up of the bidding process, including:
 - Full Name

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- Identification Number (ID)
 - Email Address
 - Contact telephone and cell phone number
- Company will send an email confirmation providing a web page for Bidder to register in E-BUY Place site (vendor management system). Bidders shall follow the instructions and obtain the access.
 - Bidders shall complete the Pre-qualification questionnaire and return this and any supporting documentation to the E-BUY place system by the established due date. The Bidder must submit the following, including but not necessarily limited to:
 - Completed Questionnaire and support documentation as requested.
 - Signed Declaration forms: Confidentiality agreement, National content compliance, Agreement to supply bid bond (letter of credit for seriousness of the offer) if tender is submitted, Engineering endorsement, Joint venture and scope of work interest.

5.0 PRE-QUALIFICATION RESULTS

- Upon submission from Bidders, Company will complete its evaluation and ask for clarifications if needed.
- Company will notify Bidders of the pre-qualification result for their submission.
- Pre-qualification criteria include a general vendor qualification process (questionnaire sections 1 to 4) and a particular qualification process for this specific project scope (section 5). Bidder failing in any section will not be qualified for the tender phase. The pre-qualification criteria for this specific project scope is established inside the questionnaire.
- Bidders with the intention to participate as part of a Joint Ventures or any type of association are required to present their questionnaires on an individual basis, and to declare their intention to participate associated with another bidder using the questionnaires. The pre-qualification will be evaluated considering the declared association. Bidders qualified as associated will not be allowed to participate individually and will have to participate exclusively as part of the declared association.



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6.0 PRE-QUALIFICATION SCHEDULE

Event	Date	Place/Location
Publication in media	07-May-2018	Newspapers/Website
Pre-qualification package available to download	14-May-2018	Hokchi Website www.hokchienergy.com
Submission by email of: i) declaration of interest and ii) information from Bidders.	15/16 - May-2018	Sent to Hokchi email compras@hokchienergy.com
Registration of Bidder in E-BUY place	17/18 - May-2018	Via E-BUY Place
Submission of Pre-qualification information from Bidders to Company	21-May-2018	Via E-BUY Place
Clarifications and Analysis	21-May-2018 to 30-May-2018	Via E-BUY Place
Notification of the pre-qualification results from Company to Bidders.	01-Jun-2018	Via E-BUY Place
Commencement of Tender process (only for Bidders)	04-Jun-2018	Via E-BUY Place

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APPENDIX A – RETURN DOCUMENTS CHECKLIST

- Completed Questionnaire
- Organizational and Sales Documentation
- Ethics and Financial Documentation
- QA Documentation
- HSE Documentation
- Financial Statement as requested, etc.
- Signed Declaration Forms and Confidentiality agreement
- Subcontractor List

APPENDIX B – BUSINESS ETHICS CHARTER HOKCHI

APPENDIX C – SUSTAINABLE OPERATIONS POLICY HOKCHI

APPENDIX D – FORMS:

- D.1: Confidentiality agreement
- D.2: Declaration - Joint Ventures and Scope of work of interest
- D.3: Declaration - Engineering Endorsement, Submission of Stand by letter of Seriousness of the offer, Mexican National Content and acknowledgment of project schedule.
- D.4: Projects list (experience), according to section 5A).